



Centennial Bldg, Beban Park, Nanaimo

www.IslandRootsMarket.com

Application Form

2020 Indoor/2020-21 Full Year Market

DUE OCTOBER 2, 2020

Completed forms may be emailed or posted to the corresponding address:

islandroots.manager@gmail.com

IRMC % 5234 Sherbourne Drive, Nanaimo, BC, V9T 2J8

Please note: All market vendors (new and returning), must submit this form each year

I am a New Vendor Returning Vendor

Business Name: _____

Business Phone: _____

Email: _____ Website: _____

Mailing Address: _____

Vendor Name(s): _____

Primary Contact: _____ Phone: _____

Please check information you would like us to share on the Market website:

- Contact Name Business Mailing Address Business Email
 Website Business Phone Number

Vendor Category:

- Primary Producer (Grow or harvest own product: ex. Produce, Meat, Honey)
- Secondary Producer (Use raw product to make something new: ex. Jam, Bread, Sausages, Soap, Pasta, Prepared Foods)
- Artisan
- Other (specify) _____

Describe your product(s) in detail and, if applicable, indicate which month(s) each product will be available:

Please note you will only be approved to sell products listed on this application. We may request to screen your products before your application is approved. If you wish to add new products not listed below, they must be pre-approved by the market manager. All products must be locally grown or produced.

Space Requirements and Fees:

Please indicate your space requirements and desired pay schedule by checking the corresponding box(es) below: NOTE - all spaces are 10'X 10" and do not include tables or chairs

INDOOR OR OUTDOOR SPACE

<p>NEW</p> <p>FULL YEAR</p> <p>includes outdoor tent space in summer (Oct 14/20 - Oct 6/21)</p> <p>Due Oct 2nd, 2020</p>	<p>\$1145.00 (\$22.02/market)</p> <p><input type="checkbox"/> OR</p> <p>4 post dated cheques of \$312.50 dated Oct. 2, Jan. 2, Apr. 2, Jul. 2</p>
<p>FULL SEASON (Oct 14/20 - May 5/20)</p> <p>Due Oct 2nd, 2020</p>	<p>\$695 <input type="checkbox"/></p> <p>(\$23.17/market)</p>
<p>Fall Season (Oct 14th - Dec 30th)</p> <p>Due Oct 2nd, 2020</p>	<p>\$325 <input type="checkbox"/></p> <p>(\$27.08/market)</p>
<p>Winter Season (Jan 6th - Mar 10)</p> <p>Due Dec 23rd, 2020</p>	<p>\$275 <input type="checkbox"/></p> <p>(\$27.50/market)</p>
<p>Spring Season (Mar 17th - May 5th)</p> <p>Due March 3rd, 2021</p>	<p>\$225 <input type="checkbox"/></p> <p>(\$28.12/market)</p>
<p>Drop-in (subject to availability)</p> <p>Due day of market</p>	<p>\$35/market <input type="checkbox"/></p>

Do you require electricity? _____ Any other requirements? _____

Vendors may sell a limited quantity of product that is not their own. An additional surcharge will apply. Please see schedule C in the *Vendor Policy Guide* for details.

Pay by cheque (posted to 5234 Sherbourne Dr. Nanaimo, BC, V9T 2J8) or Paypal on our website (www.IslandRootsMarket.com) or etransfer to islandroots.manager@gmail.com

Membership and Agreement:

Please note you must be a member to sell at the market. Minimum membership is one co-op share (\$10). **When you join you are also agreeing to purchase up to 5 shares for a total of \$50 if called upon to do so.** You can also become a member on our website: www.IslandRootsMarket.com

- Yes, I am a member of the Island Roots Market Cooperative
- I would like to become a Co-op member. Enclosed is payment of \$ _____ for _____ shares.
- I agree to become a member upon confirmation of market participation

Please indicate agreement with each statement below by initialing:

- _____ Pay all fees as set out by the Island Roots Market Cooperative.
- _____ Report any changes or additions to my product selection to the Market Manager for approval before bringing to Market.
- _____ Support the market and its vendors by meeting attendance requirements.
- _____ Notify the Market Manager of any planned absences (in abidance with market policies).
- _____ Share any concerns or suggestions with the Market Manager in the spirit of cooperation and with the intention to improve the quality of the market
- _____ Complete and hand in a weekly Gross Sales Slip provided at the market

I understand that:

- _____ Vendors are required to read and sign the *Vendor Policy Guide* and all attached *Schedules* prior to selling at the market.
- _____ In the event that the ownership of my business changes, it will be necessary for a new membership application to be filed by the new owner for review and approval.
- _____ I am expected to support market programs by making a weekly donation to the market musicians or occastional prize draws and by accepting and using market money as described under Vendors Info at <https://www.islandrootsmarket.com/vendors-info/market-money/> on the Market's website.
- _____ Refunds will be considered on an individual basis at the discretion of the board
- _____ Other vendors may sell similar products to mine

Waiver - I agree to release, save harmless and indemnify Island Roots Market Co-operative and/or its officers and directors, employees, agents, or volunteers from and against all claims, actions, costs and expenses and demands in respect of any action or claim of any nature made by any person. Having read, understood and agreed with the above waiver, I hereby apply for Vendor space for the current season.

Signature _____ Date _____